



(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)
Chittoor Main Road, Vellore - 632 059.

SC/ST Cell

Minutes of Meeting

Date: 10.11.2023

Time: 12.30.P.M

Day: Friday

Venue: Board Room

Members Present

S. No	Name of the Members	Department	Position	Signature
1	Dr. U. V. Arivazhagu	Principal	Chairperson	
2	Mr. J. Paul Richardson Gnanaraj	ECE	Secretary	
3	Ms. M. Anitha	CSE	Member	
4	Dr. G. Naveen Kumar	S&H	Member	
5	Mr. Mathews Benny	Admin	Member	
6	Mr. V. Vetrivel	II/CSE	Member	
7	Ms. B. Indhupriya	II/IT	Member	

The SC/ST cell meeting for the academic year 2023-2024 has been held at 10.30 am with the following agenda:

Agenda

1. SC/ST scholarship
2. Grievances related issues
3. Guidance of Competitive examination

The following points were discussed in the meeting.

1. The committee chairman informed to the members to give proper guidance for filling the online SC/ST scholarship form which was introduced by the government recently.
2. It has been discussed to give proper awareness and guidelines about various govt scholarship schemes of SC/ST.
3. It was decided to give information about competitive examination and related facilities to the students and staff of SC/ST categories.
4. It has been proposed to gather the status of scholarship of the SC/ST students and to take necessary action to include if any students left out the remaining students in the list.

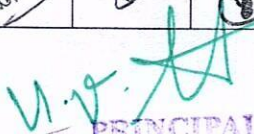
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SC/ST Cell

Minutes of Meeting

Date: 16.03.2023

Day: Thursday

Time: 1.00.P.M

Venue: Board Room

Members Present

S. No	Name of the Members	Department	Position	Signature
1	Dr. U. V. Arivazhagu	Principal	Chairperson	
2	Mr. J. Paul Richardson Gnanaraj	ECE	Secretary	
3	Ms. M. Anitha	CSE	Member	
4	Mr. Mathews Benny	Admin	Member	
5	Mr. A. Venkatesan	ECE	Member	
6	Mr. V. Vetrivel	I CSE	Student Member	
7	Ms. B. Indhupriya	I IT	Student Member	

The SC/ST cell meeting was organized at Board room at 1.00P.M and discussed the following agenda.

Agenda:

1. To create awareness about recruitment opportunities.
2. Higher Education Guidance.

The following points were discussed in the meeting.

1. The chairman instructed to all the members to give the guidance of recruitment opportunities in every year.
2. To give proper guidance about higher education and employability opportunities in government sectors for SC/ST students.

The chairperson thanked the committee members for their participation.

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SC/ST Cell

Minutes of Meeting

Date: 21.12.2022

Day: Wednesday

Time: 11.00.A.M

Venue: Board Room

Members Present

S. No	Name of the Members	Department	Position	Signature
1	Dr. U. V. Arivazhagu	Principal	Chairperson	
2	Mr. J. Paul Richardson Gnanaraj	ECE	Secretary	
3	Ms. M. Anitha	CSE	Member	
4	Mr. Mathews Benny	Admin	Member	
5	Mr. A. Venkatesan	ECE	Member	
6	Mr. V. Vetrivel	ICSE	Student Member	
7	Ms. B. Indhupriya	IIT	Student Member	

The SC/ST cell meeting was organized at Board room at 11.00A.M and discussed the following agenda.

Agenda:

1. Check for grievances if any.
2. About SC/ST Scholarship.

The following points were discussed in the meeting.

1. The meeting began with the discussion about the previous meeting.
2. The chair put forth the aims and objectives of this committee and also discussed about any grievances of SC/ST students.
3. It was decided to give information about competitive examination and related facilities to the students and staff of SC/ST categories.

The chairperson thanked the committee members for their active participation.

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SC/ST Cell

Minutes of Meeting

Date: 29.04.2022

Time: 11.30.A.M

Day: Friday

Venue: Board Room

Members Present

S. No	Name of the Members	Department	Position	Signature
1	Dr. U. V. Arivazhagu	Principal	Chairperson	
2	Mr. J. Paul Richardson Gnanaraj	ECE	Secretary	
3	Ms. M. Anitha	CSE	Member	
4	Mr. Mathews Benny	Admin	Member	
5	Mr. A. Venkatesan	ECE	Member	
6	Ms. S. Gnana Prasannambigai	III CSE	Student Member	
7	Mr. S. Srinidhi	II IT	Student Member	

The SC/ST cell meeting was organized at Board room at 11.30A.M and discussed the following agenda.

Agenda:

1. Soft Skills training.
2. Scholarships related issues.
3. Counselling to SC/ST students.

The following points were discussed in the meeting.

1. It is decided to give additional soft skills training for SC/ST students.
2. The scholarship process is initiated for new joiners, with parallel follow-up for renewal of the same as discussed.
3. It is decided to provide career guidance and psychological counselling for capacity building to those who are in need of such counselling.

The chairperson thanked the committee members for their participation.

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SC/ST Cell

Minutes of Meeting

Date: 24.11.2021

Day: Wednesday

Time: 11.00.A.M

Venue: Board Room

Members Present

S. No	Name of the Members	Department	Position	Signature
1	Dr. U. V. Arivazhagu	Principal	Chairperson	
2	Mr. J. Paul Richardson Gnanaraj	ECE	Secretary	
3	Ms. M. Anitha	CSE	Member	
4	Mr. B. Mathews	Admin	Member	
5	Mr. A. Venkatesan	ECE	Member	
6	Ms. S. Gnana Prasannambigai	III CSE	Student Member	
7	Mr. S. Srinidhi	II IT	Student Member	

The SC/ST cell meeting was organized at Board room at 11.00A.M and discussed the following agenda.

Agenda:

1. Identifying toppers among SC/ST Students.
2. Initiation of faculties to involve in research.
3. Review the facilities.
4. To identify any major concern.

The following points were discussed in the meeting.

1. The member secretary requested to collect the toppers in SC/ST.
2. The chair instructed that all the committee members to educate the faculties belonging to SC/ST about the facilities provided in publishing the articles, attending conferences and hands on training.
3. The committee members explained that there were no major concerns received either from the students or staff members belonging to SC/ST.

The chairperson thanked the committee members for their active participation.

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SC/ST Cell

Minutes of Meeting

Date: 22.12.2020

Time: 03.30.P.M

Day: Tuesday

Members Present

S. No	Name of the Members	Department	Position
1	Dr. M. M. Ravikumar	Principal	Chairperson
2	Mr. J. Paul Richardson Gnanaraj	ECE	Secretary
3	Ms. M. Anitha	CSE	Member
4	Mr. B. Mathews Benny	Admin	Member
5	Mr. A. Venkatesan	ECE	Member
6	Mr. G. Rohan	I CSE	Student Member
7	Ms. M. Dharani	III IT	Student Member

The SC/ST cell meeting was organized through google meet at 3.30PM and discussed the following agenda.

Agenda:

1. About SC/ST Scholarship
2. To discuss online courses

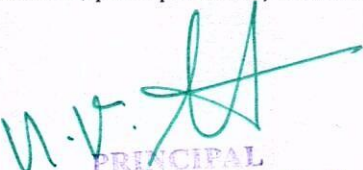
Minutes of meeting:

1. All the students are asked to submit the hard copy of scholarship form in admin office with covid guidelines.
2. The member secretary is informing the students to attend all online courses for enhancing latest technology.

The chairperson thanked the committee members for their active participation.

The minutes were mailed to chairman office, principal office, HODs and Admin Office




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SC/ST Cell

Minutes of Meeting

Date:06.03.2020

Day: Friday

Time:10.00.A.M

Venue: Board Room

Members Present

S. No	Name of the Members	Department	Position	Signature
1	Dr. M. M. Ravikumar	Principal	Chairperson	
2	Mr. J. Paul Richardson Gnanaraj	ECE	Secretary	
3	Ms. M. Anitha	CSE	Member	
4	Mr. Mathews Benny	Admin	Member	
5	Mr. A. Venkatesan	AP/ ECE	Member	
6	Ms. R. P. Kaviya Priya	III CIVIL	Student Member	
7	Mr. V. AjithKumar	IV ECE	Student Member	

The SC/ST cell meeting was organized at Board room at 11.30A.M and discussed the following agenda.

Agenda:

1. Review of SC/ST scholarship.
2. Students Internship.

Minutes of meeting:

The following points were discussed in the meeting.

1. Review of scholarship amounts received in the academic year and steps taken for follow up of pending amounts and applying/Renewal of SC/ST scholarship for SC/ST students (if any).
2. Informing the eligible students on the scholarship details and instructing the students to give necessary documents to apply it.
3. The committee is planned to meet the companies which offer stipend-based internship for poor students who belongs to SC/ST community.

The chairperson thanked the committee members for their active participation.

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SC/ST Cell

Minutes of Meeting

Date: 01.10.2019

Time: 11.30.A.M

Day: Tuesday

Venue: Board Room

Members Present:

S. No	Name of the Members	Department	Position	Signature
1	Dr. M. M. Ravikumar	Principal	Chairperson	
2	Mr. J. Paul Richardson Gnanaraj	ECE	Secretary	
3	Ms. M. Anitha	CSE	Member	
4	Mr. Mathews Benny	Admin	Member	
5	Mr. A. Venkatesan	ECE	Member	
6	Ms. R. P. Kaviya Priya	III CIVIL	Student Member	
7	Mr. V. AjithKumar	IV ECE	Student Member	

The SC/ST cell meeting was organized at Board Room at 11.30A.M and discussed the following agenda.

Agenda:

1. Conduct extra coaching classes.
2. Check for grievances.

Minutes of meeting:

The following points were discussed in the meeting.

1. To plan for extra coaching classes for the SC/ST students
2. To nurture the diverse needs of the faculty and students of SC/ST communities
3. There are no oppression and discrimination issues and no complaints registered.
4. The student member expressed their view on the subjects and its difficulties.

The chairperson thanked the committee members for their active participation.

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SC/ST Cell

Minutes of Meeting

Date: 22.03.2019

Day: Friday

Time: 10.30.A.M

Venue: Board Room

Members Present

S. No	Name of the Members	Department	Position	Signature
1	Dr. M. M. Ravikumar	Principal	Chairperson	
2	Mr. J. Paul Richardson Gnanaraj	ECE	Secretary	
3	Ms. M. Anitha	CSE	Member	
4	Mr. Mathews Benny	Admin	Member	
5	Mr. A. Venkatesan	ECE	Member	
6	Ms. R. P. Kaviya Priya	II CIVIL	Student Member	
7	Mr. V. AjithKumar	III ECE	Student Member	

The SC/ST cell meeting was organized at Board room at 10.30A.M and discussed the following agenda.

Agenda:

- 1.Awareness about competitive exams.
- 2.About SC/ST Scholarships.

Minutes of meeting:

The following points were discussed in the meeting.

1. The meeting began with the discussion about the previous meeting.
2. It was decided to give information about competitive examination and related facilities to the students of SC and ST categories.
3. Follow up of scholarships was taken.
4. The committee discussed about to give the awareness about the SC/ST scholarship for first year students.

The chairperson thanked the committee members for their active participation.

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SC/ST Cell

Minutes of Meeting

Date: 20.09.2018

Time: 03.30.P.M

Day: Thursday

Venue: Board Room

Members Present

S. No	Name of the Members	Department	Position	Signature
1	Dr. M. M. Ravikumar	Principal	Chairperson	<i>[Signature]</i>
2	Mr. J. Paul Richardson Gnanaraj	ECE	Secretary	<i>[Signature]</i>
3	Ms. M. Anitha	CSE	Member	<i>[Signature]</i>
4	Mr. B. Mathews Benny	Admin	Member	<i>[Signature]</i>
5	Mr. A. Venkatesan	ECE	Member	<i>[Signature]</i>
6	Ms. R. P. Kaviya Priya	II CIVIL	Student Member	<i>[Signature]</i>
7	Mr. V. AjithKumar	III ECE	Student Member	<i>[Signature]</i>

The SC/ST cell meeting was organized at Board room at 3.30PM and discussed the following agenda.

Agenda:

1. To view about previous year activities of the cell.
2. To discuss on how to address the grievances if any.

Minutes of meeting:

1. The previous year activities are discussed and it is planned to conduct more awareness program.
2. If any grievances related to SC/ST students and staff against any discrimination or oppression may directly complaint to chairperson or any of the representatives of this committee. The chairperson requested the people if you have any issues kindly bring to the notice and have a glance on the issues (if any).
3. The committee also finds other information about various schemes (Government SC/ST Scholarship) available for SC/ST students and staff so that they get benefitted.

The chairperson thanked the committee members for their active participation.

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